## SCHOLARSHIP APPLICATION INFORMATION

**Business Women of Missouri Foundation, Inc.**

**PO Box 28243, Kansas City, MO 64188 (A Non-Profit Organization)**

“The Missouri Federation is committed to women helping women through education, legislation and building self-sufficiency.”

The Business Women of Missouri Foundation, Inc. has been founded as a nonprofit organization.

1. The aim of the Foundation is to promote full participation, equity and economic self-sufficiency for working people through research, education and information.
2. The Foundation expects to work alone or with other persons, organizations, or institutions to further such educational goals.

**ELIGIBILITY REQUIREMENTS:** Some general guidelines for applicants include:

* 1. Be a citizen of the United States, and be a resident of the State of Missouri.
	2. Show evidence of acceptance into an accredited program or course of study.
	3. Demonstrate need for financial assistance to upgrade skills and/or to complete education for career advancement.
	4. Present a plan which identifies goals and objectives
1. The Foundation strives to prepare people for the competitive and technological demands that face our nation’s workers into the next century.

## The scholarships are awarded in April at the annual Business Women of Missouri State Conference. Winners will receive a letter and be listed on the website.

**The completed application must be post marked or electronically received by February 1**

*You may submit your application using one of the following methods:*

* 1. [Go to: www.businesswomenmo.org](http://www.businesswomenmo.org/) and complete the application online and submit following instructions on the form. Create a new email to jo.mofedbpw@gmail.com. Enter “SCHOLAR- SHIP APP” in subject line and attach your letters of recommendation and transcripts.
	2. [Go to: www.businesswomenmo.org](http://www.businesswomenmo.org/) and download the ScholarshipApp.docx (a Word document). Complete the application and save the file as “YourNameScholarshipApp.doc and create an email to: jo.mofedbpw@gmail.com. Enter “SCHOLARSHIP APP” in subject line. Attach your completed application and all letters of recommendation and transcripts
	3. [Go to: www.businesswomenmo.org.](http://www.businesswomenmo.org/) Download the ScholarshipApp.doc (a Word document).

Complete the application, print your application, include all letters of recommendation and transcripts and mail to the PO Box listed in the page heading above. The package must be postmarked by February 1.

## ONLY TYPEWRITTEN OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED

To request further information please contact: Cathy Covington, Scholarship Committee chair

Mail to:angelgirlinblue86@hotmail.comBusiness Women of Missouri Foundation, Inc

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**SCHOLARSHIP APPLICATION**

**APPLICATION MUST BE RECEIVED VIA EMAIL OR BY USPS BY FEBRUARY 1**

ZIP

|  |  |  |
| --- | --- | --- |
| **I.** | **APPLICANT’S NAME** |  |
|  | STREET ADDRESS |
|  | CITY | STATE |
|  | TELEPHONE: (INCLUDE AREA CODES) |  |
|  | HOME | WORK OR CELL |
|  | email address: |  |
|  | Birth Date (mm/dd/yyyy) |  |
|  | If a member of BWM (Enter local Club) |  |

# Please enter the following information

## EDUCATION:

List High School and College or University that you have attended

***OR*** where you are currently enrolled.

**Do NOT** list college or university that you PLAN to attend in the fall

High School

College

Field of study

Are you presently attending school? Yes No

If NOT, please explain why: (Use only space provided)

## ACHIEVEMENTS:

Note any achievements and/or specific recognitions received in your field of endeavor.) (USE ONLY SPACE PROVIDED)

## COMMUNITY INVOLVEMENT:

List professional and/or civic affiliations (USE ONLY SPACE PROVIDED)

## FINANCES:

Gross annual family income

Number of people in family (include college age children, if you are their sole support) Gross annual income of applicant

Source:

Are you currently receiving a scholarship or fellowship? If yes, source

Other sources of income or assistance (Pell Grants, ADC, HYD, etc.)

## PROJECTED EDUCATIONAL EXPENSES:

Tuition (per semester) Books (per semester)

Transportation (per semester) Housing (per semester)

Other (daycare, etc.) Please itemize (per semester)

Amount

## STATEMENT OF INTENT:

* 1. Summarize your present and long range career goals: (USE ONLY SPACE PROVIDED)
	2. Upon completion of your program of study, how will you participate in and contribute to your community?

(USE ONLY SPACE PROVIDED)

* 1. Why do you feel you would make a good recipient? (USE ONLY SPACE PROVIDED)
	2. Please describe any special circumstances which may have influenced your ability to continue or complete your education.

(USE ONLY SPACE PROVIDED)

## ATTACH THE FOLLOWING TO YOUR EMAIL APPLICATION OR INCLUDE IN THE ENVELOPE YOU ARE MAILING

1. **PROVIDE TWO (2) LETTERS OF RECOMMENDATION:**

One (1) each of the following:

(1) Personal (from an acquaintance other than a family member)

1. Professional (from a boss or supervisor, a leader or member of a civic organization that you volunteered service, or an educator.)

**NOTE:** If you are currently attending high school or college, please provide one

* 1. academic letter of recommendation from a teacher or administrator of that institution.

## PROVIDE CURRENT TRANSCRIPT

(If not more than 5 years old) and current resume.

## AGREEMENT

* It is hereby understood that my application and supporting information becomes the

 property of the Business Women of Missouri Foundation, Inc., and they shall have discretionary authority in any matter pertaining to this award.

* + I understand that this award may be taxable in the United States. (See Internal Revenue Service Tax Code for Information)
	+ I certify that the information in this application is complete and accurate to the best of

my knowledge and I will notify the Business Women of Missouri Foundation, Inc. if there are any changes.

Signature of Applicant Date:

Your name will serve as an “electronic signature”

## Completed Applications,

**Letters of Recommendation & Transcripts Must Be Received By**

**The Business Women of Missouri Foundation, Inc.**

**By February 1**

[**Applications are available at: www.businesswomenmo.org**](http://www.businesswomenmo.org/) **Email applications to:** **jo.mofedbpw@gmail.com**

**Reference Page 1 of Application for Instructions to Submit SCHOLARSHIP APPLICATION CHECKLIST**

1. Scholastic Record
2. Financial Needs
3. Other Sources of Income
4. Achievements
5. Community Involvement
6. Career Goals
7. Personal Statement
8. Recommendations

Click here to electronically submit your application.